EDUCATION SECRETARIAT

Sanctions the Rules for Grant-in-aid to Colleges affiliated to the Mysore University.

READ—

Letter No. Ex. 5-1084—44-45, dated 23rd August 1946, from the Registrar, University of Mysore, Mysore, submitting draft rules for grant-in-aid to affiliated Colleges and requesting approval thereto.

ORDER No. E. 6433-34—UNI. 85-45-4, DATED BANGALORE, THE 1ST MARCH 1947.

With a view to encourage private enterprise in respect of higher education, Government have been considering for some time past, the question of framing grant-in-aid rules in respect of private Colleges affiliated to the Mysore University. In the grant-in-aid rules approved by the University Council and sanctioned by Government, the following are the main features:—

(i) Colleges admitted to grant-in-aid shall be open to the students of all castes and communities without discrimination.

(ii) In the admission of students, there shall be no predominance of any one community as a result of discrimination against others.

(iii) The Colleges shall maintain accounts of income and expenditure in the prescribed form and manner.

(iv) The Managements shall not permit members of the College staff to take part in any political agitation directed against the authority of the Government or the University.

(v) Building grants shall not ordinarily exceed one-half of the total expenditure in the case of Colleges and two-thirds of the total expenditure in the case of Hostels.

(vi) The Managements of the grant-in-aid Colleges or Hostels shall refund the grant or portion of it in a prescribed ratio, if the building ceases, within 40 years of the grant, to be used for educational purposes.

(vii) Equipment grants shall not exceed one-half of the total cost.

(viii) Maintenance of grants shall not exceed one-half of the net expenditure.

Government are pleased to sanction the grant-in-aid rules, as appended hereto.

K. THIPPERUDRIAH,
Secretary to Government,
Education Department.

APPENDIX.

Rules for grant-in-aid to Affiliated Colleges.

Preamble.

For the purpose of encouraging private enterprise in imparting and extending higher secular education, colleges affiliated to the University of Mysore will be admitted to Grant-in-aid from Public funds subject to the rules hereinafter specified and with due consideration to the requirements of each locality and institution and also the funds available.

2. No grant under these rules can be claimed as a matter of right.

3. (*a*) Colleges admitted to Grant-in-aid shall be open to the students of all castes and communities without discrimination.

(*b*) In the admission of students there shall be no predominance of any one community as a result of discrimination against others.

(*c*) Provided that it shall be competent to the Managing Committee of a College to fill seats up to 50 per cent of the available number at their discretion; in respect of the remaining seats the Standing Orders of Government now in force, and to be issued hereafter in respect of the admission of students to the several courses of study, the reservation of seats in each branch of study for the distinct groups of students shall be strictly applicable.

Management of Grant-in-aid Colleges.

(i) Every College on behalf of which aid is sought shall be under the management of one or more persons recognised by the University of Mysore, who shall undertake to be answerable for the maintenance of the College and the fulfilment of all the conditions of recognition and aid including the due enforcement of such rules of discipline as are prescribed by the University from time to time.

(ii) The management shall, with the approval of the University appoint a person as correspondent to transact business on its behalf with the University.

(iii) No portion of the College income shall be used for other than the strictly educational purposes of the College.

(iv) The College shall maintain accounts of income and expenditure in the forms prescribed by the University and shall make the accounts available to the Auditors of the University for inspection.

(v) The management shall not permit members of the College staff to take part in any political agitation directed against the authority of the Government or in any agitation against the University.

(vi) The management shall submit to the University not later than the 1st of August every year financial statements in the prescribed form (Appendix I) which shall be countersigned by a competent Auditor not connected with the College. The decision of the University as to whether a person is a competent Auditor shall be final.

(vii) Misrepresentations of facts or presentation of wrong bill with false certificate or claim will not only render the drawer of the bill legally answerable but will also render the college liable to suspension or forfeiture of the grant.

(viii) Application for aid shall be made to the Registrar, University of Mysore, not later than the 1st of January preceding the academic year for which the grant is sought to such form as may from time to time be prescribed, and shall contain a declaration signed by *all* the members of the Managing Committee of the College to the effect that the conditions of affiliation and aid laid down in the Statutes and Ordinances of the University, as well as the conditions hereinafter laid down, will be fully observed.

GRANTS.

(A) BUILDING GRANTS.
(B) EQUIPMENT GRANTS.
(C) MAINTENANCE GRANTS.

A. Building Grants.

1. An application for grant shall be made in the prescribed form (Appendix II). The plans and estimates of the buildings shall be approved by the Public Works Department and by the University and duly certified by the designing agency approved by Government.

2. The following are the purposes for which building grants may be sanctioned :—

(i) To acquire lands and to purchase, erect or enlarge College and Hostel buildings for educational purposes.

(ii) To execute extensions, alterations and repairs to buildings.

3. The grant shall not ordinarily exceed one-half of the total expenditure in the case of Colleges, two-thirds of the total expenditure in the case of Hostels.

4. Before a grant is sanctioned satisfactory assurance must be given by the management that the funds at their disposal, together with the amounts of the grant applied for, will be sufficient for the construction of the building and that the building will be completed within the time prescribed by the Government.

5. (i) No portion of the sanctioned grant will be paid until the Management has executed a bond in the form prescribed in Appendix III.

(ii) The order sanctioning the grant shall specify the date by which the building should be completed, the period in no case being allowed to exceed three years.

(iii) In case the building is not completed within the period specified above, Government may notify the management to show cause for the delay in construction, and on sufficient cause not being shown, may call upon the Management to refund within a reasonable time prescribed, the portion of the grant as may have been drawn and if the Management fails to do summarily enter upon and take possession of the incomplete structure with the site on which it stands and all the buildings and materials lying thereon and take such steps and do such acts as Government may deem fit for the recovery of that grant.

6. Before recommending to Government the sanctioning of a building grant, the University shall examine the plans, estimates and specifications, in consultation with the Executive Engineer, if necessary.

7. When the grant applied for is to purchase a building due regard shall be paid to the following points :—

(i) Whether the right, title and interest to the building is established and whether the property will be made over to the College authorities.

(ii) Whether the building is suitable for the purpose of the College or Hostel in regard to sanitation, lavatory fittings, water supply, ventilation, lighting, adequacy of accommodation, size of rooms, furniture, play-grounds, etc.

8. Prior to the commencement of the construction of the building at least fifteen clear days' notice shall be given by the Management to the Mysore University and to the Executive Engineer of the District in which the building is proposed to be built. The Officers of the Public Works Department are required to inspect the work of construction.

9. During the progress of the work, every reasonable opportunity shall be afforded by the Management to the Officers of Public Works Department to inspect and examine the materials used, to take measurements and to verify whether the building is being constructed on the lines of the plan approved previously so as to enable them to issue the required certificate.

10. Whenever it is considered necessary for the convenience of the Management and for the early completion of the building that disbursement should be made in instalments as the work progresses, advances may be made from time to time by the University out of the sanctioned grant, if the University is satisfied that the work is progressing satisfactorily.

11. Such advances shall be sanctioned on bills supported by certificates from the officers of the Public Works Department stating that the work has been executed to their satisfaction in accordance with the vouchers for all expenditure incurred in connection with the work and a statement to the effect that the amount of expenditure in the bill has been incurred.

12. On completion of the work the Management shall furnish a certificate *signed by the Architect or the Engineer in-charge* of the work to the effect that the building has been completed generally in accordance with the plans and specifications which were submitted to Government on the basis of which the grant was sanctioned, and also a certificate to show that the full amount of the Government grant has been duly expended thereon, specifying also the total amount actually spent on building.

13. The total amount of grant to be actually disbursed shall be regulated by the cost of the work when finally completed and certified by an officer of the Public Works Department not lower in rank than that of an Executive Engineer. The total amount of grant so disbursed

shall not exceed one-half of the cost of buildings for Colleges, and two-thirds in the case of buildings for Hostels. If the expenditure actually incurred exceeds the original estimate a supplementary grant may be sanctioned not exceeding one-half or two-thirds of the excess as the case may be.

14. Grant sanctioned for the purposes mentioned above shall be drawn on the usual grant-in-aid bill form (Appendix IV).

15. In the case of buildings for which grants are sanctioned, it shall be competent for the University to forbid the use of such buildings or any portion thereon for such purposes as are considered by the University to be inconsistent with the object of the grant.

16. *Claims of Government.*—The Management of the College or Hostel shall refund the grant or portion of it as specified below if a building for the acquisition, construction, extension, alteration or repair of which a grant has been drawn, ceases within a period of forty years from the date of the final payment of the grant to be used for educational purposes approved by Government, the amount to be refunded shall be equal to the total Government grant multiplied by forty minus the number of years during which the building has been used for approved purposes and divided by forty. The Management shall refund the amount so fixed, before the expiry of six months from the date of demand. If the Management fails to make such refund, Government may enter upon and summarily take possession of the building till the amount is refunded. They may continue to be in possession and take such action to recover the amount as they may deem fit.

B. Equipment Grant.

1. No portion of a grant for the purchase of books, furniture or appliances shall ordinarily be paid until the University is satisfied that the purchase in aid of which the grant is made has actually been completed and that the books, furniture or appliances purchased have been approved by the University.

2. Grants shall not be given to meet the cost of seats or desks of a pattern which has not been approved by the University.

3. Grants shall not be given for the purchase of articles regarding which the University has not been previously consulted and for which aid has not been promised.

4. The Grant sanctioned, if any, shall lapse if the amount of grant is not drawn from the Treasury before the end of the financial year for which it was sanctioned.

5. Equipment grants may be sanctioned for the purchase of the following articles :—

(*a*) Benches, writing desks, reversible desks, stools, tables, chairs, black boards and easles.

(*b*) Almirahs and cupboards for the storage of chemicals, apparatus, tools, books, maps, models, specimens and materials for teaching appliances.

(*c*) Shelves for books.

(*d*) Work benches and drawing desks.

(*e*) Benches, tables, stools, shelves, almirahs and cupboards for practical work in Physics, Chemistry, Zoology, Botany, Geology, etc.

(*f*) Apparatus and appliances for the teaching of Physics.

(*g*) Chemicals, apparatus and appliances for teaching Chemistry and other subjects.

(*h*) Apparatus, illustrations, specimens and other appliances for teaching other technical subjects.

(*i*) Typewriters, Cyclostyle machines and duplicators.

(*j*) Reference books for teachers.

(*k*) Books for Students' Libraries.

(*l*) Approved Journals and Magazines.

(*m*) Maps, charts, diagrams and models.

(*n*) Clocks and time-pieces.

6. The amount of grant for the purchase of the above articles shall ordinarily be equal to but in no case greater than one-half of the cost of the articles, including incidental charges such as packing and freight.

7. For the purchase of articles no rates higher than the rates of the Stores Purchase Committee shall be ordinarily admissible.

8. Applications for Grants under these Rules shall be forwarded to the Registrar, Mysore University, in the prescribed form (Appendix V) not later than 1st December and shall be accompanied by details showing the number, description and price of each article which is proposed to be purchased.

9. *Claims of Government.*—If the College which has received aid under these rules has, within ten years from the date on which a grant under these rules is drawn, been closed, or diverted to other than

educational purposes approved by Government, nothing shall prevent Government from purchasing the articles towards the supply of which the grant was given, at a valuation to be fixed by the University. When Government purchase the articles at the valuation so fixed the Management shall be paid only the excess of the valuation over the amount already given as grant towards the original purchase. Alternatively, Government may direct that the articles be sold in auction. In such a case the proceeds shall be paid into the Government Treasury provided that if the proceeds exceed the amount of grant already paid towards the purchase of the articles, the difference shall be paid to the Management of the College.

C. Maintenance Grant

1. No grant shall be given or continued to any private College which has an average daily attendance per term of less than 30 pupils in the Intermediate or the Degree grade. The University may, however, relax this rule in special cases.

2. The College shall not ordinarily be eligible to the full annual grant sanctioned to it, unless it meets for not less than the number of working days fixed by the University for the institutions under its management. A proportional reduction will be made in the annual grade payable under the rules if the number of working days goes down.

3. The working day shall consist of not less than four hours of secular instruction. On Saturdays and partial holidays instruction for not less than two hours shall be given.

4. The maximum grant admissible to a private College shall be not more than one-half of the net expenditure (*i e.*, total authorised expenditure minus the fee income).

5. In calculating the Government grant, only those items of expenditure that are authorised by the University with the previous approval of Government, shall be taken into account, and no account shall be taken by the University of expenditure incurred by the Management of a College without its previous approval. The income from tuition fees is reckoned at the scales of fees not lower than those fixed under Ordinances, less the amount due to loss of fee-income on account of award of fee-concessions, and scholarships carrying free-studentships with them.

6. The fee-concessions detailed in Ordinances 37 and 38 of the Mysore University Act, III of 1933, will also be extended to such of the Colleges under private management as will continue to draw maintenance grants. Students studying in such Colleges will be eligible for the award of several kinds of scholarships sanctioned by Government for the University and also for other concessions obtaining in the Government Colleges.

7. Maintenance grant shall be sanctioned ordinarily for a term of three years, but are liable to revision at any time.

8. Applications for maintenance grant shall be made in the form prescribed in Appendix VI.

9. Applications for the renewal of grants shall be made in the same manner as original applications. In addition a statement should be forwarded showing the actual receipts and expenditure under each head for the previous year. Applications for renewal of a grant must be forwarded at least three calendar months before the expiry of the period of the existing grant.

10. The continuous closing of a College for three months without the previous sanction of the University shall involve the withdrawal of the grant.

11. The continuance, enhancement, reduction, suspension or withdrawal of grants once awarded depends generally on the condition of the Colleges as ascertained at the periodical inspections.

General.

Maintenance grants shall ordinarily be disbursed monthly on bills countersigned by the Registrar, Mysore University. Payment of grants shall be made only after pre-audit of the bills by the Chief Pay and Accounts Officer of the University.

APPENDIX I.

..... College .....

Financial statement for the year 194 —194 .

Receipts	Expenditure
A. Fees due at standard rates July 19 to June 19 .	Expenditure on—
1. Amount brought forward from last year's accounts.	1. Teaching staff as shown in the detailed statement attached.
2. Income from endowments ...	2. Ministerial staff (as shown in the detailed statement attached).
3. Subscriptions and Donations.	3. Rents.
4. Actual receipts by fees—	4. Taxes.
(a) Ordinary.	5. Ordinary repairs and upkeeps.
(b) Special.	6. Contingencies.
5. Grant-in-aid received—	7. Scholarships.
(a) Maintenance	8. Prizes.
(b) Equipment	9. New Buildings.
(c) Building	10. Furniture.
6. Miscellaneous fee receipts.	11. Science apparatus and materials.
7. Amounts contributed by the management for the upkeep of the College during the year.....	12. Other appliances for teaching.
	13. Library.
	14. Gymnasium and games.
	15. Outlay not falling under the above heads.
	16. Amount carried over next year's account.
Total ...	Total ...

Certificate.—(1) On behalf of the Management, I hereby certify that the expenditure shown above under items 1 to 6 has been actually incurred and that no part of it relates to scholarships or to articles for which a special grant is sanctioned under the grant-in-aid rules.

Secretary.

(2) I certify that I have audited the accounts of the College for the year 19 —19 and that the receipts and expenditure shown in the above statement are correctly stated and supported by proper vouchers.

APPENDIX II.

Application for grant for purchase, erection or extension of College or Hostel buildings.

1. Name of the Hostel or College locality and the management.
2. The purpose for which the grant is claimed ...
3. The strength (average daily attendance) of the College or the Hostel.
4. Accommodation :
   Existing number of rooms and halls with dimensions of each.
5. Proposed additions—Number of rooms and halls with dimensions of each.
6. Necessity for the proposed additional accommodation and total estimated cost.
7. Amount of Government grant applied for.

8. Amount of building grant drawn in previous years (details to be given for 40 years) ...
9. Amount ... ...
10. Number and date of the order sanctioning the grant ... ...
11. Whether the site has been granted by Government or local body and if so, under what orders and terms ... ...
12. Whether the title of the Management to the site is valid and legal ... ...
13. The Agency by which the work will be carried out ... ...
14. The date by which the work will be completed...
15. Remarks ... ...

NOTE.—Plans and estimates and copies of contracts proposed to be entered into with the contractors for work should be enclosed.

Declaration —On behalf of the Management of the above institution, I hereby declare that the property is unencumbered and that it will not be alienated or encumbered without the consent of Government and that the conditions of aid laid down in the Grant in-aid Rules are being and will continue to be fully observed. I also declare that I shall abide by the provisions contained in Rule .....of the Grant-in-aid Rules in the event of the building being diverted prior to the lapse of the time limit stipulated after the final payment of grant, to other than educational purposes approved by Government.

Station.....

Secretary.

Date.....

APPENDIX III.

FORM OF AGREEMENT TO BE EXECUTED BY THE MANAGEMENT OF AFFILIATED COLLEGES IN RESPECT OF BUILDING GRANTS.

We, whose names are entered in the margin and whose signatures appear at the foot thereof, hereby accept the building grant of Rs. ..... only sanctioned by the Government in their Order No. ...., dated.....for the construction of ..... at ..... in the District of ... . conveyed in the Registrar's Order No. ... ., dated ..... and in consideration of such grant, we hereby jointly and severally and on behalf of our successors in office and owners for the time being of the premises now to be occupied by the College or Hostel, agree that if prior to the expiration of the time limit fixed in Rule 14 of the Grant-in-aid Rules from the date of final payment of the grant the building for which the grant has been drawn ceases to be used for educational purposes approved by the Government, the Management shall refund such portion of the grant as may be determined by the Government, and that if we fail to make such a refund, Government may summarily take possession of the building till the amount is refunded or recover the amount by such means as Government may deem fit,

that in case the grant is not utilised either in part or in full within the period during which it is current, we will forfeit its claim to the portion remaining undrawn,

that in case the building has been only partly constructed with the help of a portion of the grant and remains incomplete after the period for which the full grant was current, the Government may notify and on sufficient cause not being shown, summarily enter upon to take possession of the incomplete structure with the site on which it stands and all the buildings and materials lying thereon and take such steps and do such acts as the Government may deem fit for recovery of such portion of the grant as may have been drawn by us.

Dated this day ..... of ..... one thousand nine hundred and .....

Signed by the said .....

In the presence of .....

APPENDIX IV.

UNIVERSITY OF MYSORE—GRANT-IN-AID BILL.

Government of Mysore ..... Dr. to the Grant-in-aid payable to the undermentioned College or Hostel for the month of ..... 19 .

Serial No.	No.	Name of College or Hostel	Amount of grant	Date on which bill for previous month was cashed	Remarks
1	2	3	4	5	6

Strength and attendance by classes (in the case of Colleges).

.....
Secretary.

Date.....19 .

No. .....

Countersigned for rupees ..... only.

Date..... 19 .

Countersigning Officer with designation.

Received from the Officer-in-charge of ..... Treasury, the sum of rupees ..... only.

.....
Secretary.

Date..... 19 .

APPENDIX V.

APPLICATION FOR EQUIPMENT GRANT.

1. Name of the College, locality and the management owning it.
2. Number and date of G. O. recognising the College under the Grant-in-aid Rules.
3. Number of books and articles other than furniture.
4. Description of each article, book, etc., required with cost.
5. Total cost.
6. Amount of equipment grant applied for.
7. In the case of furniture—Classes for which new furniture is required with average students strength.
8. Number of articles of furniture.

9. Description and dimensions of each article of furniture with cost.

10. Total cost.

11. Amount of equipment grant applied for.

12. Total amount of equipment grant applied for (Columns 6 and 11).

13. Inspecting Officers' remarks regarding the present necessity.

14. Amount of equipment grant drawn by this College in previous years with No. and date of G.O. sanctioning them.

15. Remarks.

Declaration—On behalf of the Management of the College, I hereby declare that the conditions of recognition laid down in the Mysore University Act of 1933 and the Grant-in-aid Rules are being and will continue to be fully observed, excepting those rules from which the College has been specially exempted by the University and that I am prepared to subject the College together with its current endowment, trust accounts, its establishment, time table and registers to inspection and to furnish such returns as may be required by the University and that I shall abide by the provisions of rule 9 of the Grant-in-aid Rules in the event of the College being closed within 10 years from the date on which the grant has been drawn.

Station..... .....

Date..... *Secretary.*

APPENDIX VI.

The following information shall be given in full:—

(*a*) Names of persons who, it is proposed, will form the Managing Committee.

(*b*) Pecuniary resources, permanent and temporary (exclusive of Government grant) on which the College will depend for support.

(*c*) Names, caste, qualifications, period of service showing previous experience in teaching, salaries of the members of the staff and the conditions governing their tenure of office.

(*d*) Average monthly receipts from fees, Government grant and other sources and the average monthly total expenditure of the College in detail for each of the three preceding years.

(*e*) Number of passes in the public examinations, indicating the number of first classes therein and the number that appeared for the examinations during each of the three preceding years.

(*f*) Rate of fee charged in each class.

(*g*) Average number of students in each class for each of the three preceding years.

(*h*) Provision made for Physical exercise.

(*i*) Extent of Hostel accommodation.

(*j*) Amount of aid sought.

(*k*) Treasury at which the grant, if sanctioned, is to be payable.

(*l*) The following agreement shall be duly attested:—

"We the undersigned members of the Managing Committee of .....College hereby declare that we have read the Grant-in-aid Rules and that we agree to abide by these Rules in all respects so long as we continue to receive grants under them."

NOTE—This delaration and the agreement shall be signed by all the members of the Managaing Committee or by such of those as are authorised by the Managing Committee to do so.

Directs that Christmas Holidays for Primary Schools be extended from 9 to 16 days from 24th December to 8th January, inclusive.

READ—

Government Order No. E. 2864—Edn. 158-41-2, dated 18th December 1941, directing that Christmas Holidays for all Educational Institutions be fixed from 24th December to 8th January, both days inclusive.

2. Letter No. P-6. 845-20 of 1946-47, dated 3rd March 1947, from the Director of Public Instruction, stating that as Primary Schools had in 1940 and prior, under separate orders of Government only 9 days of Christmas Holidays from 24th to 1st January inclusive, they were allowed these holidays for only 9 days, that the restoration of Christmas Holidays to 16 days in the Government Order read above was given effect to in all the other kinds and grades of Institutions in the State, that representations are being received for extending the period of Christmas Holidays to 16 days in the case of Primary Schools as in the case of all other Educational Institutions and recommending that the Christmas Holidays for Primary Schools also may be extended from 9 to 16 days from 24th December to 8th January inclusive, as in the case of all other Educational Institutions.

ORDER NO. E. 7296—Edn. 128-46-2, DATED BANGALORE, THE 2ND APRIL 1947.

Sanctioned.

K. THIPPERUDRIAH, *Edn. Secy.*

FINANCIAL SECRETARIAT

Sanctions the continuance of the issue of Cheques in respect of Pre-audit bills on a permanent basis.

READ—

Government Order No. Fl. 8449-90—G. F. 367-40-1, dated the 20th June 1941, sanctioning the introduction of the system of issue of cheques in respect of pre-audit bills.

2. Government Order No. Fl. 979-1029—G. F. 65-43-2, dated the 1st September 1943, sanctioning the continuance of the above scheme for a period of 2 years from 1st July 1943, and the appointment of an additional Accounts Clerk.

3. Government Order No. Fl. 4020-80—G. F. 287-44-4, dated the 11th December 1945, sanctioning the further continuance of the scheme till the end of June 1946.

4. Correspondence ending with U. O. No. 2792—Es., dated the 9th March 1946, from the Comptroller to Government, recommending for the continuance of the system of issuing cheques in respect of pre-audit bills on a permanent basis.

ORDER NO. FL. 7242-7312—G. F. 287-44-6, DATED BANGALORE, THE 28TH MARCH 1947.

Sanction is accorded to the continuance of the scheme of issuing cheques in respect of pre-audit bills payable at Bangalore with the existing staff on a permanent basis. The Comptroller is requested to examine the feasibility of reduction in the staff after the Financial Branches of the Agricultural Department, Military Department (under consideration) and the Public Works Department have begun to function and are in full working order.

M. SHAMANNA, *Finl. Secy.*

Printed by the Superintendent at the Government Press, Bangalore.